





## Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

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## Educational Background

Name and Location	Years Completed	Did You Graduate?		Course of Study
High School				
College		Major	Degree	
Other				

## Professional References

Name	Relationship	Telephone	Years Known
		Area Code	
		Area Code	
		Area Code	

## Additional Information

Are you at least 18 years old? .....  YES  NO  
 If you are under 18, can you furnish a work permit? .....  YES  NO  
 Have you ever been employed here before? .....  YES  NO  
 Are you legally eligible for employment in this country? .....  YES  NO  
 (Proof of U.S. citizenship or immigration status will be required upon employment.)

Position(s) Applied for \_\_\_\_\_

Date available for work \_\_\_\_\_

Type of employment desired  Full Time  Part-Time  Temporary  Seasonal  Educational Co-Op

Hours Available/Shift  7:00 am – 3:30 pm  3:30 pm – 12:00 am  8:00 am – 5:00 pm  Part Time: \_\_\_\_\_

Are you able to meet the attendance requirements of the position? .....  YES  NO

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representatives of the employer have the authority to make any assurances to the contrary.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_